



General membership meeting

Oct. 22 6 p.m.

Location and host: San Antonio Express-News, President Nora Lopez

Minutes taken by Secretary Krista Torralva

Present: Vice President Silvia Foster-Frau, Treasurer Laura Garcia, At-large print Tony Quesada, At-large broadcast Mary Melton, Elaine Ayala, Jenny Moore, Yolanda Haymon, Esther Foster, Jessica Elizarres, Christina Ramirez, Carmen Vazquez-Gonzalez

Introductions

Krista motions to approve Sept. meeting minutes

Silvia seconds.

All in favor.

Laura Garcia gives a treasurer's report.

Operations account balance: \$2,482.69

Gala account balance: \$95,209.10

Notable expenses from operations account since last meeting:

\$44.91 spent on Oct. 21 for member meeting refreshments

\$165.60 spent on Oct. 17 for floral spray for Emilio Nicolas funeral

\$5.32 spent on monthly GoDaddy website charge

\$9 monthly Frost bank charge

\$58.42 spent on Sept. 30 for Michael Quintanilla's flowers after surgery

Update on Gala finances: No change on sponsors who owe on tables. We are owed \$9,250. Need to follow up with Joey and Nora about Grand Hyatt on refund check due of \$15,051.25.

Laura doesn't have access to the area foundation account. Tony said they need to go over to the foundation to give them the new board members. He believes it needs to be done in person because we need to sign some paperwork. Nora, Laura, Tony and Mary will go and report back.

Foundation wants to get application up in early November. Tony and Mary have been working on the application.

Nora: What's the deadline? Tony: In the past its been early March, one time extended to late March. Area foundation trying to push all benefactors to deadline on Jan. 31, which is too early. Tony said maybe mid-February.

Update on gala finances.... Laura hadn't discussed with Jeannette but she had not seen any money added to the account, so Laura believes the same folks owe. Invoices have been sent to those people. The next step is for members to call them.

A total of \$9,250 is owed to us by: Univision, Stellar Enterprises, Catholic Charities, one of the Castro brothers, Alamo Colleges.

Nora will take up checking on Hyatt. Elaine will contact Stellar Enterprises. Laura will follow up with Catholic Charities and Alamo Colleges. Nora asks Yolanda to follow up with the Castros because members of the media cannot to avoid a conflict of interest. Mary will check on Univision.

Krista gives an update on the upcoming Shea Serrano event.

Jenny can provide two student volunteers to aid Silvia who will be in charge of the door.

Laura can volunteer to process payments if people want to join on site. Mary will help.

Krista and Jeanette will send a media release to outlets who may want to cover.

Finance Committee creation

Nora approves a finance committee to be chaired by Laura Garcia. This committee will work to get a better handle on bank records and tax records.

Joey will be on committee. Nora will be on committee.

Tabled a discussion on how much money should be in the Foundation account vs the gala savings account. The finance committee will make a recommendation at a future meeting.

Nora said a meeting with a potential new CPA should include the finance committee.

Student events should be allowed to use foundation account monies so long as the mission is continuing education and professional development. A few years ago the association had a workshop with breakout sessions and a keynote speaker that used that account, Joey said.

Krista will organize the event. Anything spent needs to have very detailed funding, Joey added.

Call for gala committee chair

Nora will contact Javier Flores and Elaine Ayala about co-chairing.

Yolanda, Silvia, Carmen will sit on the committee.

Call for nominees for gala awards.

Krista will send out a call. Deadlines: Have nominees by December 18 and take a vote in January.

The call should have a description of who we honor, why and examples of past winners.

Joey recommends the board choose Corazon and general membership decides local winners.

Nora appoints Elaine to oversee holiday cards.

Announcements from members:

- Joey said TPR is already committing to table at next years gala, it is in the budget
- Mary – Univision will be 65 years old next year, asks we consider some sort of recognition at the gala
- Joey's taxes announcement: All info submitted by Tessa